

# PARENTING PROGRAMME FACILITATOR



## Role Profile

<b>Title</b>	Parenting Programme Facilitator	
<b>Grade</b>	Grade E	
<b>Reference:</b>	E9904N	
<b>Reports to:</b>	Senior Case worker(Parenting)	
<b>Work style Definition</b>	Office based hot–desk/touch down worker	
<b>Job Type:</b>	Semi Professional	
<b>Primary purpose of role</b>	<p>To contribute to Plymouths Early help and targeted offer by delivering city wide - evidence based parenting programmes.</p> <p>To work in partnership with partners from other agencies to meet identified need for parenting programs.</p> <p>To attend regular supervision to maintain the fidelity of the programmes and ensure best possible outcomes for children and families, including parenting programs for parents of children who have or may have Special Educational Needs and Disabilities (SEND).</p>	
<b>Key accountabilities and key measures</b>	<p><b>Role outcomes</b></p> <ul style="list-style-type: none"> <li>▪ Deliver evidence based parenting programmes (45%)</li> <li>▪ Support the coordination of city wide parenting programs to meet identified need (10%)</li> <li>▪ Identify parents/carers need and allocate/offer most appropriate program or service (10%)</li> <li>▪ Effective engagement of parents/carers in parenting programmes (10%)</li> <li>▪ The Evaluation of outcomes of programs (10%)</li> <li>▪ Ensure delivery of programmes to meet needs of parent/carers of children with SEND (10%)</li> <li>▪ Promotion of parenting programmes across City (5%)</li> </ul>	<p><b>Role measures</b></p> <ul style="list-style-type: none"> <li>▪ Number of parenting programmes delivered</li> <li>▪ Contribution to City wide parenting delivery</li> <li>▪ Number of parents/carers contacted</li> <li>▪ Number of parents starting and completing parenting programs</li> <li>▪ Evaluation data provided at the end of each course</li> </ul>
<b>Key activities</b>	<ul style="list-style-type: none"> <li>▪ To deliver and coordinate city wide parenting programmes, for example Incredible Years, Strengthening Families (UK) 10-14, Solihul, Circles of security programmes, This will include working with the PIAS parenting</li> </ul>	

	<p>team and colleagues from partner agencies as part of the Early help and targeted support – Family Hubs developments. (45%)</p> <ul style="list-style-type: none"> <li>▪ Ensure that enquires for parenting programmes are followed up in a timely manner to determine which parenting programme best meet the needs of the parent and either allocate place or signpost to other service/resource. (10%)</li> <li>▪ To maintain contact with each group member between sessions to support the use of strategies and promote continued engagement on parenting programme. (10%)</li> <li>▪ To work as part of the parenting team and colleagues in partner agencies to ensure that parents feel valued and able to participate (10%)</li> <li>▪ To complete evaluations of outcomes both for individual families and programmes overall. (10%)</li> <li>▪ Be part of piloting new approaches to delivering parenting programmes with a particular focus on parents of children with SEND. (10%)</li> <li>▪ Ensure PIAS website &amp; Local Offer Parenting information is up to date. (5%)</li> <li>▪ Carry out other duties appropriate to the grade of the post</li> </ul>
<p><b>Essential qualifications/ knowledge</b></p>	<ul style="list-style-type: none"> <li>▪ Educated to a minimum of GCSE grade C/4 in English or equivalent</li> <li>▪ Trained in evidence based parenting program/s ( for example, Webster Stratton Incredible Years, Solihul, Strengthening families )</li> <li>▪ Knowledge and understanding of child protection policies and the principles of safeguarding children and young people.</li> <li>▪ Knowledge and understanding of issues affecting disadvantaged people in accessing services.</li> <li>▪ Knowledge of current service provision for families living in Plymouth Local Authority area</li> <li>▪ An understanding of the needs of disadvantaged or excluded groups in society and an awareness of the Equal Opportunities/Anti-discriminatory Practice principles relevant to addressing these needs</li> </ul>
<p><b>Desirable qualifications/ knowledge</b></p>	<ul style="list-style-type: none"> <li>▪ Awareness of the issues and procedures relating to child protection and vulnerable adults.</li> <li>▪ Knowledge of how early child hood trauma can impact on parenting.</li> <li>▪ Working knowledge of child development and issues relating to SEND</li> <li>▪ Knowledge of the main features of effective parenting and experience of working with service users in groups.</li> <li>▪ A relevant professional qualification</li> <li>▪ Evidence of relevant Continuing Professional Development</li> <li>▪ Full UK driving license</li> </ul>
<p><b>Essential experience</b></p>	<ul style="list-style-type: none"> <li>▪ Recent and substantial experience in supporting and working with families.</li> <li>▪ Recent and substantive experience of engaging families in parenting programs</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Experience of contributing to the monitoring and evaluation of outcomes from parenting programs.</li> <li>▪ Knowledge and understanding of barriers that may impact on parenting capacity</li> </ul>
<b>Desirable experience</b>	<ul style="list-style-type: none"> <li>▪ Recent experience of delivering evidence based parenting programs</li> <li>▪ Experience of Co-production with parents</li> <li>▪ Experience of working collaboratively with partners from other agencies to understand and deliver city wide parenting programs</li> <li>▪ Experience of delivering parenting programmes online</li> </ul>
<b>Essential skills</b>	<ul style="list-style-type: none"> <li>▪ Strong interpersonal and communication skills are used to engage and support parents/carers to engage in parenting programmes.</li> <li>▪ Ability to collaborate with colleagues both within own agency and from other agencies</li> <li>▪ Excellent I.T skills for word processing, email and desktop publishing</li> <li>▪ Ability to work on own initiative and establish priorities, work effectively under pressure, meet deadlines, prioritise work, and collate and present information clearly and concisely to a variety of audiences</li> <li>▪ Excellent presentation skills for meetings with individuals and groups.</li> <li>▪ Ability to travel between various sites across the city</li> </ul>
<b>Corporate standards</b>	
<ul style="list-style-type: none"> <li>▪ In accordance with Council policies and guidance on information management and security, it is your personal responsibility for data protection, client confidentiality and information governance.</li> <li>▪ Act at all times in accordance with appropriate legislation and regulations, codes of practice, the provisions of the Council's constitution and its policies and procedures.</li> <li>▪ Work within the requirements of the Council's Health and Safety policy, performance standards, safe systems of work and procedures.</li> <li>▪ Undertake all duties with due regard to the corporate equalities policy and relevant legislation.</li> </ul>	

