

ROLE PROFILE



Role profile		
Title	Driver (HGV)	
Grade	Grade D	
Reference:	N323	
Reports to:	Assistant Team Leader	
Job Type	Frontline Worker	
Work style Definition	Mobile worker	
Primary purpose of role	To drive large specialist vehicles within the Waste & Street Scene Service across the city boundaries; to direct crews to ensure safe and effective collection and disposal processes; to keep the City and environment clean, tidy and adequately maintained in compliance with relevant environmental legislation.	
Key accountabilities and key measures	Role outcomes <ul style="list-style-type: none"> ▪ Driving to various sites across the city collecting waste or recycling materials and ensuring correct disposal (e.g. waste/recycling collection, street sweepings). ▪ Ensure Health and Safety of all persons while collecting and driving across the city. ▪ Responsible for the daily maintenance and safe operation of specialist equipment, including commercial / domestic waste and recycling collection vehicles, hook loader, large mechanical brooms and skip lorries. ▪ Report unsafe working practices to line manager. (70%) ▪ Completing documentation, including statutory waste transfer forms, in line with relevant legislation. (15%) ▪ Ensure teams leave a clean and tidy environment once collection has occurred including replacement of bins. (15%) 	Role measures <ul style="list-style-type: none"> ▪ Highway Code regulations are complied with ▪ No reportable accidents within the workplace ▪ Completion of tasks and duties within set departmental timescale ▪ Ensure Road Traffic legislation is followed at all times. ▪ Completion of tasks and duties in compliance with environmental legislation, risk assessments and Code of Practice



Plymouth City Council is committed to providing access, adaptations and alternatives wherever possible, to enable people with disabilities to fulfil the criteria for and to carry out role duties.

Key activities	<ul style="list-style-type: none"> ▪ Operating specialised equipment in a public environment. This will often require manoeuvring vehicles in a confined or restricted space ensuring safe working practices. (55%) ▪ Responsible for completing relevant work related forms and documentation including vehicle check sheets. (15%) ▪ Ensure relevant Codes of Practice and Safe Working Practices are complied with to promote a cleaner safer city. (10%) ▪ Attend spillages, floods and road traffic accidents as directed. Removal of any items including human / animal spillages, leaving a clean and safe environment. (10%) ▪ Ensure work areas are free from potential debris and hazards prior to undertaking any task and removing these obstructions if required E.g. litter, stones and wire. (5%) ▪ Periodic requirements for high physical effort: lifting and carrying heavy items, use of wandering hose, moving often full bins and changing brushes (25kg). (5%) ▪ Ensure customer standards are adhered to at all times. ▪ Carry out other duties appropriate to the grade of the post. 	
Essential qualifications/ knowledge	<ul style="list-style-type: none"> ▪ Functional skills in English and Maths level 2 or equivalent. ▪ Knowledge of Health and Safety in an operational environment. ▪ Full driving license including HGV/LGV Driving Licence including CPC (Certificate of Professional Competence) ▪ Understanding of customer standards in a public service ▪ Knowledge of Road Traffic Legislation ▪ Knowledge of health and safety legislation 	
Desirable qualifications/ knowledge	<ul style="list-style-type: none"> ▪ Knowledge of trade waste service ▪ Knowledge of waste collection service ▪ Knowledge of street cleansing service ▪ Knowledge of grounds maintenance 	
Essential experience	<ul style="list-style-type: none"> ▪ Demonstrable experience of LGV Driving (specialist operational vehicles) ▪ Experience working in a front line service customer facing role delivering high standards of customer care ▪ Experience of labouring work or heavy manual work ▪ Experience of health and safety in an operational environment ▪ Experience of driving vehicles over 7.5T 	
Desirable experience	<ul style="list-style-type: none"> ▪ Experience of trade waste collection ▪ Experience of waste collection ▪ Experience of street cleansing service ▪ Experience of grounds maintenance ▪ Experience of vehicle safety within a front line service area 	

Essential skills	<ul style="list-style-type: none"> ▪ Driving skills required to operate a range of large specialised LGV vehicles, including rear steer, in confined areas which requires long periods of concentration especially in adverse weather conditions. ▪ Physical skills required to lift, pull, and push container bins at periodic times of the day. ▪ Communication skills to direct crews and to ensure customer queries are responded to effectively ensuring a focus on best customer care standards. ▪ Recognising safe working practices and procedures. ▪ Judgement skills required to assess the safe removal of hazardous waste, or report to line manager if considered unsafe to remove. ▪ Ability to solve straight forward problems regarding access issues and conditions of containers.
Corporate standards <ul style="list-style-type: none"> ▪ In accordance with Council policies and guidance on information management and security, it is your personal responsibility for data protection, client confidentiality and information governance. ▪ Act at all times in accordance with appropriate legislation and regulations, codes of practice, the provisions of the Council's constitution and its policies and procedures. ▪ Work within the requirements of the Council's Health and Safety policy, performance standards, safe systems of work and procedures. ▪ Undertake all duties with due regard to the corporate equalities policy and relevant legislation. 	