

ROLE PROFILE



Role profile		
Title	Arborist	
Grade	GRADE E	
Reference:	N319	
Reports to:	Senior Tree Officer	
Work style	Mobile worker	
Definition		
Job Type	Semi Professional	
Primary purpose of role	Provide and develop a high standard of arboriculture practices across the city, covering all aspects of tree surgery, ensuring that all safety and legal regulations concerning high risk practices and the use of specialist equipment are met, safeguarding the public in high risk areas. Dismantling large trees and working in confined areas.	
Key accountabilities and key measures	Role outcomes <ul style="list-style-type: none"> Carry out grounds maintenance as directed ensuring compliance with relevant safe working procedures and codes of practice. (50%) Ensure that all safety and legal regulations concerning high risk practices and the use of specialist equipment are met. (20%) Making decisions involving the use of initiative. Some problems are referred to supervisor/manager (10%) Inspect and maintain all equipment (e.g. ropes, harnesses, strops etc) daily; record all equipment checks and forward to line manager. (10%) Responsible for the safe operation of ground equipment. (10%) 	Role measures <ul style="list-style-type: none"> Highway Code regulations are complied with No reportable accidents within the workplace Completion of tasks and duties within set departmental timescale Completion of tasks and duties in compliance with environmental legislation and British Standards Income efficiencies of service delivery
Key activities	<ul style="list-style-type: none"> Fell or dismantle all types of trees using felling levers, wedges, ropes, pullies, winches, tractor, IPAF. (20%) Clear leaning, hung up, damaged and windblown trees using climbing ropes, 	



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	<p>harness, ropes, pulleys, winches, tractor. (15%)</p> <ul style="list-style-type: none"> ▪ Work on tree crowns using climbing and lowering rope systems: carry out reductions on tree canopy size; undertake thinning to remove growth from within tree; carry out lifting, to remove lower branches to allow clearance from the ground – stump grinding. (15%) ▪ Perform and carry out an aerial rescue in an emergency. (10%) ▪ Ensure equipment is in safe working order and has no faults. (10%) ▪ Implement instructions of work tickets; delegate work to gang and check results; complete attendance sheets; complete and hand in safety inspection check lists. (10%) ▪ Follow policies and procedures to promote a cleaner, healthier and safer city. (10%) ▪ Undertake on site assessments to ensure the safety of team and public. (10%) ▪ Ensure customer service standards are adhered to at all times. ▪ Carry out other duties appropriate to the grade of the post
Essential qualifications/ knowledge	<ul style="list-style-type: none"> ▪ 2 GCSE grade C or above in Maths and English (or equivalent). ▪ Tree climbing Aa8 and Aa9 ▪ N.P.T.C Certificate or equivalent ▪ Relevant qualification in the use of chainsaw (units 10 – 15) ▪ Qualification on performing an aerial rescue ▪ Knowledge of Health & Safety in an arboriculture environment. ▪ Knowledge of road traffic legislation. ▪ Knowledge of Health & Safety legislation and COSHH ▪ Full driving licence including CPC relevant driving category ▪ Understanding of customer service standards in a public service.
Desirable qualifications/ knowledge	<ul style="list-style-type: none"> ▪ Relevant qualification in the use of hedge trimmer, strimmers, brush cutters. ▪ Horticulture related qualification.
Essential experience	<ul style="list-style-type: none"> ▪ Experience of working in an arboriculture environment ▪ Experience of labouring work or heavy manual work. ▪ Experience in dealing with the public. ▪ Previous experience working in a front line customer facing role.
Desirable experience	<ul style="list-style-type: none"> ▪ Experience using strimmers, hedge trimmers, mowers and other machinery for grass cutting and hedge maintenance ▪ Gardening experience including shrub and tree planting.
Essential skills	<ul style="list-style-type: none"> • Ability to Use tree climbing equipment, lowering ropes, lift and carry machinery and must be able to climb to and work at a height of 30 metres ▪ Communication skills to ensure customer queries are responded to effectively and

appropriately

- Cognitive skills to ensure risks are assessed before undertaking duties/activities in line with codes of practice and safe working procedures.
- Dexterity and coordination skills to use equipment such as chainsaws, mechanical wood chippers and grinder
- Literacy and numeracy skills required for clear completion of work plans, risk assessments and other relevant documentation
- CPC and trailer driving skills

Corporate standards

- In accordance with Council policies and guidance on information management and security, it is your personal responsibility for data protection, client confidentiality and information governance.
- Act at all times in accordance with appropriate legislation and regulations, codes of practice, the provisions of the Council's constitution and its policies and procedures.
- Work within the requirements of the Council's Health and Safety policy, performance standards, safe systems of work and procedures.
- Undertake all duties with due regard to the corporate equalities policy and relevant legislation.