

NATIONAL MARINE PARK ASSISTANT RANGER

Role Profile



Title	National Marine Park Assistant Ranger	
Grade	GRADE E	
Reference:	NI102	
Reports to:	National Marine Park Engagement and Inclusion Manager	
Work style Definition	Office based hot-desk/touch down worker	
Job Type:	Semi Professional	
Primary purpose of role	Supporting the delivery of the Plymouth Sound National Marine Park Horizons Project's Activity Plan. Assisting partners in the NMP project to deliver activities in, on, under and next to the water.	
Key accountabilities and key measures	Role outcomes <ul style="list-style-type: none"> Supporting the management including recruitment, welfare, and training for the team of seasonal NMP Rangers to achieve the planned levels of service delivery in accordance with the Activity Plan (15%) Supporting the delivery of the learning, engagement and programme offer across the project area for users and non-users (15%) Supporting work to extend the reach of the engagement and programme offer for users and non-users (15%) Assisting the NMP Gateway leads to develop and implement the Activity Plan to broaden our user base (20%) Champion inclusion as a core value at the heart of the NMP and ensure it is embedded through the entire programme. (10%) To support the collection of data used to monitor and analyse performance of the Activity Plan. 	Role measures <ul style="list-style-type: none"> Increase the diversity of people engaging with the NMP Increased numbers of volunteers working on the project. Increased numbers of people feeling connected to and valuing the Park based on the evaluation framework A diverse range of people engaged with the Activity Plan and participating in the project design Increased numbers of users and visitors from priority audience groups Activity Plan and Marketing Plan in place and regularly reviewed Learning and engagement plan in place and regularly reviewed Contribute to developing the project as an exemplar of best practice

	<p>(10%)</p> <ul style="list-style-type: none"> ▪ Deliver regular and diverse communications with project partners, stakeholders and communities. (15%) 	
Key activities	<ul style="list-style-type: none"> ▪ Supporting the NMP Head Ranger to deliver the Activity Plan and support a team of seasonal NMP Park Rangers; ▪ Support the delivery of a Ranger Service for the Plymouth Sound NMP to engage and provide learning opportunities for the public, support and oversee practical activities enhancing the landscape, nature and maritime heritage and people's connection with it; ▪ Support the delivery of programmes for sharing best practice and new learning in NMP management for nature, heritage conservation and engagement; ▪ Supporting the citizen science programme of surveys and monitoring capturing baseline and enhancements to nature, landscape and heritage ; ▪ Support partners to deliver an inspiring range of events to reveal Plymouth's stunning underwater environment; ▪ Support the delivery of pilot projects to enhance the value of Plymouth Sound's natural and maritime heritage. ▪ Play an active role in project management through participation in the project management group and supporting stakeholders and volunteers; ▪ Support the wider NMP team to develop and meet objectives in health, safety and well-being, access and equalities, environmental sustainability and income generation, ▪ Carry out other duties appropriate to the grade of the post and that support the project's overall objectives. 	
Essential qualifications/ knowledge	<ul style="list-style-type: none"> ▪ Competent user of Microsoft Office ▪ Knowledge of landscape, nature and/or maritime heritage and how to enhance and manage it. ▪ Knowledge of project management principles, methodologies, and processes ▪ 5 GCSE (Grade A-C/9-4) or equivalent including English and Maths to demonstrate a standard of literacy and numeracy commensurate with the role ▪ Full Driving Licence 	
Desirable qualifications/ knowledge	<ul style="list-style-type: none"> ▪ A degree in a related field 	
Essential experience	<ul style="list-style-type: none"> ▪ Experience of working with volunteers and delivery of community projects. ▪ Working in a complex multi- agency/partnership setting ▪ Evidence of working on own initiative and responding independently to unexpected problems 	

	<ul style="list-style-type: none"> Working in a matrix management environment with potentially competing demands for time
Desirable experience	<ul style="list-style-type: none"> Working with politicians Working with social media
Essential skills	<ul style="list-style-type: none"> Natural/maritime heritage and/or community development project delivery skills High level of interpersonal and communication skills are needed in order to exchange complex information with a range of audiences Negotiating and persuasive skills to be able to influence others in a particular course of action. Problem solving skills to understand and resolve more complex issues and identify evaluation strategies Good communication skill Problem solving to identify solutions to problems posed Keyboard skills are required to produce clear project documents such as schedules and budget reports, to use e-mail for communications, and to maintain and update the project's web page Planning and organisational skills to plan events Time management skills to work to deadlines and achieve individual objectives Driving licence and ability to travel
Corporate standards <ul style="list-style-type: none"> In accordance with Council policies and guidance on information management and security, it is your personal responsibility for data protection, client confidentiality and information governance. Act at all times in accordance with appropriate legislation and regulations, codes of practice, the provisions of the Council's constitution and its policies and procedures. Work within the requirements of the Council's Health and Safety policy, performance standards, safe systems of work and procedures. Undertake all duties with due regard to the corporate equalities policy and relevant legislation. 	